



Temporary Accommodation Support Plan

This Support Plan is to help you achieve long-term, safe accommodation by providing you with stable breathing space in Temporary Accommodation (TA) for a short period of time.

This Support Plan outlines the steps that you and the Housing Provider agree to. You and the Housing Provider will work as team towards the goal of long term, stable housing for you.

The Housing Provider will also talk to you about making a TA contribution to the cost of your temporary accommodation.

Date	Client reference number	Payment reference number (PRN)	T Folder number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 1 - Details of main person "You"

<p>Title</p> <p>Mr, Mrs, Ms, Miss, Mx <input type="text"/></p> <p>Last name or family name <input type="text"/></p> <p>Given name(s) <input type="text"/></p> <p>Date of birth <input type="text" value="DD/MM/YYYY"/></p> <p>Contact number <input type="text"/></p>	<p>Your TA contribution \$ <input type="text"/></p> <p>Your Housing Rental Affordability is \$ <input type="text"/></p> <p>Your SHS provider <input type="text"/></p> <p>Your support provider <input type="text"/></p> <p>Other useful contact <input type="text"/></p>
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Section 2 - Support Plan Timeline (to be completed by local office staff)

Date	TA Provision Provided – TA provider & dates	# of Nights	Agreed Actions – Housing Provider	✓	Agreed Actions - You	✓
Initial TA (Link2Home)						
			Book your TA		Call or visit housing office within 3 days of initial TA.	
			Talk to you about your TA Contribution obligations			
First visit/phone call with Homes NSW						
			Assess your TA contribution		Call or visit housing office within 3 days of initial TA	
			Refer you to supports		Pay TA contribution amount \$ Ref:	
			Extend your TA (if approved)		Provide TA receipt/proof	
			Your rental affordability \$		Complete & sign Support Plan	
			Your rent options		Make contact with	
			Make sure you have an Application for Housing Assistance lodged		Make contact with	
			List of supporting documents still needed		Apply for rental properties	
					Provide supporting documents listed in Section 3	
Second visit/phone call with Homes NSW						
			Assess TA contribution		Call or visit housing office within 2 days of TA Extension	
			Refer you to supports		Pay TA contribution amount \$ Ref:	
			Extend your TA (if approved)		Provide TA receipt/proof	
			Your rental affordability (if amended) \$		Update Support Plan (if required)	
			Give you your rent options		Make contact with	
			Make sure you have an Application for Housing Assistance lodged		Make contact with	
			List of supporting documents still needed		Apply for rental properties	
					Provide supporting documents listed in Section 3	

Section 3 - Agreed Support Plan Role

Party	Role
<p>You:</p> <p>Housing Provider to list documents and evidence the client needs to provide to complete their AHA (if any).</p>	<ul style="list-style-type: none"> let people know what works for you apply for rentals in your rental product options are: <input type="text"/> <input type="text"/> <input type="text"/> complete application for housing – your outstanding evidence that you need to provide is: <input type="text"/> <input type="text"/> <input type="text"/> keep in touch with _____ from keep in touch with your support provider think about other towns/areas where I might have support or like to live.
<p>your support provider will:</p>	<ul style="list-style-type: none"> Provide support to me to complete what I need to do.
<p>Homes NSW/Housing provider will:</p>	<ul style="list-style-type: none"> provide you with information so that you can understand what you're eligible for provide you with clear steps so you know what is expected of you. work with you on steps that are reasonable, achievable and does not require you to become disconnected from your current support network assess your application as quickly as they can understand what works for you.

Section 4 - Agreed Responsibilities

You acknowledge the responsibilities below:

The housing provider will assist you with Temporary Accommodation on a short-term basis, until you are able to make arrangements to secure alternative accommodation and while you continue to work with them to help you into permanent housing.

There is no automatic entitlement to a specific period of Temporary Accommodation assistance. The length of assistance offered is based on the assessment of your immediate housing needs.

In some instances, your assistance for Temporary Accommodation may be extended to provide an additional period of time for you to secure alternative accommodation.

You must have less than \$5,000 in cash assets. Note: this requirement does not apply in circumstances of people escaping domestic and family violence (DFV).

You abide by the rules of the accommodation facility, supervise your children, and your pets.

In some Districts you may be asked to move Accommodation Providers during your stay.

At the end of your stay, you leave the accommodation in good order and return the accommodation keys to the Temporary Accommodation provider.

You make a financial contribution to your accommodation costs for any Temporary Accommodation Extension.

You actively seek alternative accommodation including crisis accommodation and other short-term options. This includes a share house; room in a boarding house; caravan; staying with family or friends; refuge; hostel; and/or a private rental dwelling.

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You actively seek alternative accommodation including crisis accommodation and other short-term options. This includes a share house; room in a boarding house; caravan; staying with family or friends; refuge; hostel; and/or a private rental dwelling .

You accept any offers of crisis accommodation, such as a room in a refuge or hostel or accommodation in a pre-paid Temporary Accommodation property nominated by your Housing Provider.

You must provide evidence of your search for alternative accommodation. Examples include: copies of applications for private rental properties; property application refusal letters from real estate agents/landlords; or other evidence.

If you were not able to look for alternative accommodation, you must provide evidence such as: a medical certificate; support agency letter and/or other relevant documentation to demonstrate the reasons.

If you make a contribution to the cost of Temporary Accommodation you must keep your proof of payment. Should you seek an extension of Temporary Accommodation you will be requested to provide this proof of payment as evidence of your contribution. Your provider will assist you with how to pay.

You can lodge a housing application by calling **1800 422 322** if you do not have an active application.

Temporary Accommodation will not be extended:

- Where you have received an offer of social housing; private rental including a share house; room in a boarding house; caravan; staying with family or friends; refuge; hostel; and/or other crisis accommodation.
- If you are moving into Specialist Homelessness Services funded properties.
- If you have damaged property or engaged in antisocial behaviour while in TA.
- If you don't visit or speak to your provider within 3 days of receiving Temporary Accommodation (or within 2 days of any extension). Additionally, upon your return visit after the initial Temporary Accommodation stay, you must complete a Housing Needs Assessment if you have not already done this, and work on developing a Support Plan (this document) that includes finding alternative accommodation.
- If you have not completed an Application for Housing Assistance or a Change of Circumstance within 2 weeks of visiting or calling the local office.
- If you don't meet the responsibilities as outlined above.

Section 5 - Temporary Accommodation Contribution Details

Date when client's Centrelink or wages payment is due

Number of nights you are to be assisted for

Amount of Commonwealth Rental Assistance (CRA) received per week

Client's (your) contribution

Total amount of cash assets
(Amount should be less than \$5000 for non DFV clients)

Your Housing Rental Affordability is

Cost of Temporary Accommodation per night

I agree to the Support Plan time line, the Support Plan and My Responsibilities.

Client (You)

Name

Signature

Date

Social Housing Provider

Name

Signature

Date